

ADULT REGISTRATION

CIRCLE ONE: Conference A Conference B

NAME: _____

SCHOOL: _____

School Address: _____
(Street)

(City (State) (Zip)

School Phone: _____

School FAX: _____

Home Phone: _____

Cell Phone: _____

E-Mail: _____

Please select one: **ADVISOR** **CHAPERONE**

MISC. INFORMATION (Advisors Only):

How many **YEARS** has your school participated in the YMCA Youth in Government Conference? _____

How many students are you planning to bring to this year's YIG conference? _____

Your Birthday: ____ (M) ____ (D)
Best time to reach you at school: _____

NOTE: ALL ADULTS are all required by the YMCA of Middle Tennessee to agree to a background check and must complete the authorization and release form granting permission to perform the check.

YMCA OF MIDDLE TENNESSEE
AUTHORIZATION AND RELEASE
FOR THE PROCUREMENT OF A CONSUMER AND/OR INVESTIGATIVE CONSUMER
REPORT

I, THE UNDERSIGNED CONSUMER, DO HEREBY AUTHORIZE YMCA OF MIDDLE TENNESSEE, BY AND THROUGH ITS INDEPENDENT CONTRACTOR/VENDOR TO PROCURE A CONSUMER REPORT AND/OR INVESTIGATIVE CONSUMER REPORT ON ME. I UNDERSTAND AND AGREE THAT ANY OMISSION, FALSE STATEMENT, MISLEADING STATEMENT, OR ANSWER MADE BY ME ON MY APPLICATION OR ANY SUPPLEMENTS TO IT AND IN ANY INTERVIEWS WILL BE SUFFICIENT GROUNDS FOR REJECTION OF EMPLOYMENT AND MY DISCHARGE AFTER EMPLOYMENT.

THESE ABOVE-MENTIONED REPORTS MAY INCLUDE, BUT ARE NOT LIMITED TO, EMPLOYMENT AND EDUCATION VERIFICATIONS; PERSONAL REFERENCES; PERSONAL INTERVIEWS; MY PERSONAL CREDIT HISTORY BASED ON REPORTS FROM ANY CREDIT BUREAU; MY DRIVING HISTORY, INCLUDING ANY TRAFFIC CITATIONS; A SOCIAL SECURITY NUMBER VERIFICATION; PRESENT AND FORMER ADDRESSES; CRIMINAL AND CIVIL HISTORY/RECORDS; AND ANY OTHER PUBLIC RECORD.

I UNDERSTAND THAT I AM ENTITLED TO A COMPLETE AND ACCURATE DISCLOSURE OF THE NATURE AND SCOPE OF ANY INVESTIGATIVE CONSUMER REPORT PREPARED ON ME UPON MY WRITTEN REQUEST TO THE VENDOR PROVIDING THE REPORT THAT IS MADE WITHIN A REASONABLE TIME AFTER THE DATE HEREOF. I ALSO UNDERSTAND THAT I MAY RECEIVE A WRITTEN SUMMARY OF MY RIGHTS UNDER 15 U.S.C. 1681 ET SEQ.

I FURTHER AUTHORIZE ANY PERSON, BUSINESS ENTITY OR GOVERNMENTAL AGENCY WHO MAY HAVE INFORMATION RELEVANT TO THE ABOVE TO DISCLOSE THE SAME TO YMCA OF MIDDLE TENNESSEE, INCLUDING, BUT NOT LIMITED TO, ANY COURTHOUSE, ANY PUBLIC AGENCY, ANY AND ALL LAW ENFORCEMENT AGENCIES AND ANY AND ALL CREDIT BUREAUS, REGARDLESS OF WHETHER SUCH PERSON, BUSINESS ENTITY OR GOVERNMENT AGENCY COMPILED THE INFORMATION ITSELF OR RECEIVED IT FROM OTHER SOURCES.

I HEREBY RELEASE YMCA OF MIDDLE TENNESSEE, ITS BACKGROUND VENDOR AND ANY AND ALL PERSONS, BUSINESS ENTITIES AND GOVERNMENTAL AGENCIES, WHETHER PUBLIC OR PRIVATE, FROM ANY AND ALL LIABILITY, CLAIMS AND/OR DEMANDS, OF WHATEVER KIND, TO ME, MY HEIRS OR OTHER MAKINGS SUCH CLAIM OR DEMAND ON MY BEHALF, FOR PROCURING, SELLING, PROVIDING, BROKERING AND/OR ASSISTING WITH THE COMPILATION OR PREPARATION OF THE CONSUMER REPORT AND/OR INVESTIGATIVE CONSUMER REPORT HEREBY AUTHORIZED.

I HEREBY AUTHORIZE AND REQUEST ANY PRESENT OR FORMER EMPLOYER, SCHOOL, POLICE DEPARTMENT, FINANCIAL INSTITUTION OR OTHER PERSONS HAVING PERSONAL KNOWLEDGE ABOUT ME, TO FURNISH BEARER WITH ANY AND ALL LAWFUL INFORMATION IN THEIR POSSESSION REGARDING ME IN CONNECTION WITH AN APPLICATION FOR EMPLOYMENT. I AGREE THAT A PHOTOCOPY OF THIS AUTHORIZATION MAY BE ACCEPTED WITH THE SAME AUTHORITY AS THE ORIGINAL, AND I SPECIFICALLY WAIVE ANY WRITTEN NOTICE FROM ANY PRESENT OR FORMER EMPLOYER WHO MAY PROVIDE INFORMATION BASED UPON THIS AUTHORIZATION REQUEST.

PRINTED NAME _____
LAST FIRST MIDDLE

MAIDEN OR FORMER NAME _____

SIGNATURE _____ **DATE** _____

COMPLETE RESIDENTIAL ADDRESS _____
Street Number / P.O. Box Street Name

City State Zip Code County

DATE OF BIRTH _____ **SOCIAL SECURITY NUMBER** _____
MM DD YYYY

GENDER: **M** **F** **DRIVER LICENSE #** _____
STATE OF ISSUANCE _____

DAYTIME TELEPHONE NUMBER () _____

*This information will be used for verification and identification purposes only and will not be used for discriminatory purposes.



YMCA Center for Civic Engagement Delegate Code of Conduct

The purpose of the YMCA Center for Civic Engagement Programs is to educate its participants on the processes of government at the state, national and international levels, in the hopes of beginning what will be a lifetime of civic engagement for our alumni. As part of that program, we offer annually a Tennessee YMCA Youth in Government conference. Participants at YIG are expected to prepare by making themselves aware of past issues and current laws. Debate and intellectual engagement at the YIG is expected to be of the highest quality, with participants demonstrating the utmost respect for the program, its advisors and their peers.

Given such, a code of conduct has been developed to help ensure that every delegate receives the maximum benefits possible as a result of their participation. Please bear in mind, this code of conduct is applicable to adults as well as student delegates. With that in mind, the following code of conduct has been adopted:

All individuals participating in the YMCA Youth in Government Conference will conduct themselves in a respectable and positive manner and present a good and decent reflection of themselves, their school and their community.

All participants share equally the responsibility for their actions when violations of the code are witnessed. Those who decide to be present when a violation occurs, shall, by their choice, be considered a participant in the violation. In this program there are no "innocent by-standers."

Plagiarism of outside sources will not be allowed for any delegates. If evidence of plagiarism exists, delegates can expect to be disciplined by the YMCA Center for Civic Engagement. Authors of plagiarized resolutions will be dismissed from the conference.

Dress code for conference is business attire. No jeans!

Young ladies: Suits, dresses, long skirts, blouses or sweaters and appropriate shoes (no sandals or flip-flops). Tennis/athletic shoes are not appropriate, nor are strapless or spaghetti strap style tops. Also, no cropped tops and no bare midriffs please. **Skirts must be one inch above the knee or longer.**

Young men: Suits or blazers and slacks, shirt and tie. Appropriate shoes. (Appropriate means, as it does for young ladies, no sandals, e.g. Birkenstocks, or tennis/athletic shoes.)

When choosing an outfit, ask yourself, "Would I wear this to a job interview at a law firm if I really wanted to be hired?" Obviously, if the answer is no, then you should probably search the closet again. And, please do not be offended if conference staff asks you to return to your room and change. We are merely upholding this dress code and would never personally criticize your fashion sense! ☺

Possession and or use of alcoholic beverages, drugs (unless prescribed), tobacco products or pornography by any participant will result in an immediate expulsion from the conference. Any participant who is expelled from the conference will be sent home at his or her own expense. Parents and school

administration will be notified of the expulsion as soon as possible, and students should be aware they might also be subject to further disciplinary action by their respective schools with regard to specific school policies.

All delegates are to participate in all scheduled events. This includes the nightly activity.

No boys allowed in girls' rooms or girls allowed in boys' rooms. Violation of this rule is grounds for expulsion.

No delegate may leave his or her room after curfew except for an emergency. If you have an emergency you must notify your adult advisor and the YMCA Center for Civic Engagement Executive Director.

Nametags must be worn visibly at all functions.

Destruction of personal property, hotel or other property will result in immediate expulsion. Any delegate responsible for damages must make restitution and will be held accountable for any legal actions that follow.

No food or drinks shall be permitted in any session. No cell phones, pagers or other electronic devices are allowed in any session.

Noise must be kept to a minimum in all hotel rooms and hallways. YMCA or other conference staff will investigate any complaints waged by other hotel guests.

ABSOLUTLEY no throwing anything over the balconies of the hotel.

No participant may drive ANY vehicle during the time they are at a Youth in Government conference.

There is absolutely no leaving the conference after check-in and no delegate may drive or ride in ANY vehicle during the time they are at a CCE conference.

Use of the Tennessee State Capitol sound system is prohibited. Tampering with the components of the sound systems (microphones, cords etc) is prohibited. Delegates who violate this regulation will be expelled from the conference.

Use of the Tennessee State Capitol voting machines is strictly prohibited. No touching or pushing buttons in chamber seats. Violation of this regulation is grounds for expulsion.

Violation of any conference guidelines may result in dismissal from the conference and/or the suspension of your school for the next Youth in Government Conference.

The YMCA Youth in Government staff reserves the right to make amendments to the delegate code of conduct at anytime. Notice of these amendments will be given to all delegates and advisors.

I have read and adhere to all delegate guidelines:

Delegate Signature: _____ **Date:** _____

Print Name: _____

Parent Signature: _____ **Date:** _____

Print Name: _____

School: _____

SCHOOL : _____ PAGE _____ of _____

Tennessee YMCA Youth in Government

ROOMING LIST

CONFERENCE A

CONFERENCE B

(Circle One)

ROOM _____ (ADVISOR) ROOM _____

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

4. _____

4. _____

ROOM _____

ROOM _____

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

4. _____

4. _____

ROOM _____

ROOM _____

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

4. _____

4. _____

ROOM _____

ROOM _____

1. _____

1. _____

2. _____

2. _____

3. _____

3. _____

4. _____

4. _____

Tennessee YMCA Youth in Government
SCHOOL STATEMENT OF FINANCIAL RESPONSIBILITY

As a participant in a Tennessee YMCA Youth in Government program, our school, _____, with consent from our principal, agree to the following policy regarding financial responsibility:

_____ is planning to attend the 57th Annual Tennessee YMCA Youth in Government in Nashville, Tennessee. We will attend the conference March 4-7, 2010/ March 25-28, 2010. The school agrees to the following fee schedule:

\$150/Delegate, \$500/hotel room, \$25/advisor and understands we are responsible for all students registered by February 8, 2010. We understand we are obligated to pay in full, the fees associated with all students and adults registered by February 8, 2010. Should any student elect not to participate after this date, we will still be responsible for payment of the fee in full to the YMCA Center for Civic Engagement, unless we find a paying substitute who is willing to take that student's place, as non-refundable fees will have already been incurred on our behalf. We also understand any additions to our delegation after the February 8th deadline will be treated as if they were signed up on the deadline and agree to pay in full all fees associated with the addition(s).

(Advisor Signature) (Print Name) (Date)

(Principal Signature) (Print Name) (Date)

The YMCA of Middle Tennessee has an Open Doors Financial Policy, meaning no student will be denied the right to participate because of an inability to pay. If you would like to apply for financial assistance, please obtain a Financial Aid Application from your advisor, then return the completed form to be reviewed by the YMCA Center for Civic Engagement.

For YMCA CCE Office Use Only
Amount Awarded: _____
Notified: _____ Date: _____

YMCA Center for Civic Engagement
YMCA of Middle Tennessee
Request for Financial Assistance
2009-2010

Form must be complete to be considered.
The YMCA can only award financial assistance for the cost of registration & hotel room fees. Transportation costs are not eligible for financial assistance

Program: (Circle one) Model United Nations Youth in Government

Name of Student: _____

Home Address: _____

City: _____ Home Phone: _____

School: _____ Grade: _____ Advisor: _____

Number of family members in household: _____

Father's Name: _____ Home Phone: _____

Place of Business: _____ Work Phone: _____

How Long: _____ E-Mail: _____

Income before taxes \$ _____ Per (Circle One) Week 2 Week Month

Mother's Name: _____ Home Phone: _____

Place of Business: _____ Work Phone: _____

How Long: _____ E-Mail: _____

Income before taxes \$ _____ Per (Circle One) Week 2 Week Month

PLEASE INCLUDE ADDITIONAL INCOME FOR ALL ADULTS LIVING IN HOUSEHOLD

Other income (Child Support, Alimony, Welfare, Social Security, Etc.)
\$ _____ Per (Circle One) Week 2 Week Month

.....

.....

Monthly Expenses: Rent or Mortgage \$ _____ Car \$ _____ Insurance \$ _____

Utilities \$ _____ Other \$ _____

.....

How much can you afford to pay for the conference? _____

What is your school cost per delegate to attend the conference (not including transportation)? _____

Signature of Parent or Guardian: _____ Date: _____

Candidate Nomination Form

No candidate nomination forms will be accepted after the conference deadline of February 8, 2010.

All candidates for Governor MUST have attended at least one other YMCA Youth in Government conference prior to this one in order to be eligible to run for office. (Other prerequisites may apply to other positions. See Election Regulations for more information.)

Officers elected at this year's conference will serve at the 58th Annual Tennessee YMCA Youth In Government in the year 2011.

SCHOOL _____

ADVISOR _____

Conference A or B
(Circle One)

OFFICE FOR WHICH YOU ARE BEING NOMINATED:

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

HOME PHONE _____ GRADE _____

Date of Birth _____ E-mail _____

Parent or Guardian _____

TENNESSEE YMCA YOUTH IN GOVERNMENT
CANDIDATE PROFILE

*TYPICALLY, THE PRESS CORPS DOES ARTICLES IN THE
CONFERENCE PAPER ABOUT OFFICER CANDIDATES.
PLEASE TAKE A MOMENT TO COMPLETE THIS PROFILE, AND
RETURN IT WITH YOUR CANDIDATE NOMINATION FORM.*

PLEASE WRITE LEGIBLY.

NAME _____

HOME PHONE _____ SCHOOL _____

OFFICE YOU ARE SEEKING _____

PRIOR YOUTH IN GOVERNMENT EXPERIENCE:

LIST 3 UNIQUE THINGS ABOUT YOURSELF:

1. _____

2. _____

3. _____

PLEASE EMAIL A DIGITAL PHOTOGRAPH OF YOURSELF
TO EONEAL@YMCAMIDTN.ORG

GOVERNOR'S CABINET REGISTRATION

Any delegates wishing to be a member of the Governor's Cabinet MUST complete this registration form. Assignments will be made on a first-come, first-serve basis. Please be sure to submit these registration forms ASAP, as once all departments have been assigned, we will accept no more GC registrations.

CONFERENCE: A or B

SCHOOL: _____

NAME _____ DATE OF BIRTH _____

ADDRESS _____ SEX M F

CITY _____ STATE _____ ZIP _____

HOME PHONE _____ CELL PHONE _____ GRADE _____

E-MAIL _____ YEAR AT YIG: _____

PARENTS' NAME _____ PARENTS' CONTACT # _____

PARENT EMAIL ADDRESS _____

Please rank the 21 Cabinet Positions from 1 to 21 with 1 being your first choice.

- | | | |
|---|---|--|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Finance & Administration | <input type="checkbox"/> Military |
| <input type="checkbox"/> Children's Services | <input type="checkbox"/> Financial Institutions | <input type="checkbox"/> Personnel |
| <input type="checkbox"/> Commerce & Insurance | <input type="checkbox"/> General Services | <input type="checkbox"/> Revenue |
| <input type="checkbox"/> Correction | <input type="checkbox"/> Health | <input type="checkbox"/> Safety |
| <input type="checkbox"/> Economic & Community Development | <input type="checkbox"/> Human Services | <input type="checkbox"/> Tourist Development |
| <input type="checkbox"/> Education | <input type="checkbox"/> Labor & Workforce Development | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Environment & Conservation | <input type="checkbox"/> Mental Health & Developmental Disabilities | <input type="checkbox"/> Veterans Affairs |

You will be notified of the department you've been assigned to by phone or mail, and you will also receive a Governor's Cabinet packet in the mail. So, if we call to give you your assignment and you don't receive the packet soon thereafter, please contact the state director's office immediately!

Tennessee YMCA Youth in Government

LOBBYIST REGISTRATION

All delegates wishing to serve as Lobbyists MUST complete this registration form. Lobbyists must have participated in the Legislative Branch at a prior Youth in Government conference. Please keep it legible, as your conference nametag will be derived directly from this form.

CONFERENCE: A or B

SCHOOL: _____

NAME _____ DATE OF BIRTH _____

ADDRESS _____ SEX M F

CITY _____ STATE _____ ZIP _____

HOME PHONE _____ CELL PHONE _____ GRADE _____

E-MAIL _____ YEAR AT YIG: _____

PARENTS' NAME _____ PARENTS' CONTACT # _____

PARENT EMAIL ADDRESS _____

Print Press Registration

Job Description:

- Producing Twice-Daily Paper
- Article Writing
- Adobe In-Design Newspaper Layout Design
- Adobe Photoshop photograph editing
- Component press coverage
- Interviewing
- Research for world perspective articles
- Article content editing

The Print Press component works extremely hard during the conference to produce at least two conference newspapers every day. This paper requires knowledge of Microsoft Word for simple article construction, and knowledge of Adobe In-Design for layout and final mastering of the paper. Press members must be able to meet deadlines, work under pressure, and use proper interviewing techniques while working in the Corps.

Members should also be able to demonstrate a functional use of correct grammar, syntax and diction, as well as professional journalistic practices in all aspects of their work. Members will behave in a professional manner for the duration of the conference. The press component has recently undergone several changes, and these changes have resulted in a higher quality production that demands more from the Corps members.

Members who are writing will be producing two to three articles for every paper (about six articles per day), and members working on layout will have to work diligently in order to meet the time deadlines to get the papers to print in a timely manner. The Print Press is a fun component that works to cover world events as well as conference news, and is an excellent alternative to typical debate for those interested in any aspect of journalism who are willing to work during the conference in order to incorporate their creativity into a publication that benefits the entire conference.

Reporters wishing to be involved with the editing and layout aspects of the paper should be able to use Macintosh computers, and those wishing to participate in the paper layout should have a functional knowledge of the Adobe In-Design program. This program is fairly complex and cannot be mastered during the short length of the conference. Prior knowledge is a **MUST** for editing/layout.

CONFERENCE: A or B

SCHOOL: _____

NAME _____ DATE OF BIRTH _____

ADDRESS _____ SEX M F

CITY _____ STATE _____ ZIP _____

HOME PHONE _____ CELL PHONE _____ GRADE _____

E-MAIL _____ YEAR AT YIG: _____

PARENTS' NAME _____ PARENTS' CONTACT # _____

PARENT EMAIL ADDRESS _____

**TO COMPLETE YOUR PRESS APPLICATION PLEASE GO TO
WWW.TENNESSEYIG.ORG. FAILURE TO COMPLETE THE ONLINE
 APPLICATION FOR PRESS WILL DISQUALIFY YOU FROM SERVING IN
 THIS COMPONENT.**

Video Press Registration

Job Description:

- Producing Daily Broadcast
- Professional quality photography
- Slideshow production
- Lighting design
- Component Videography
- News Desk Anchoring
- Computer Editing
- Audio Mastering

The Video Press component works extremely hard during the conference to produce a professional quality broadcast every day. This broadcast involves camera operators, sound engineering, lighting design, news desk anchoring, postproduction editing, script writing, field reporting, interviewing, research and sound editing. Press members must be able to meet deadlines, work under pressure, and apply cinematographic and journalistic practices to all aspects of their work, as well as behave in a professional manner for the duration of the conference. The press component has recently undergone several changes, and these changes have resulted in a higher quality production that better resembles a real newscast.

CONFERENCE: A or B

SCHOOL: _____

NAME _____ DATE OF BIRTH _____

ADDRESS _____ SEX M F

CITY _____ STATE _____ ZIP _____

HOME PHONE _____ CELL PHONE _____ GRADE _____

E-MAIL _____ YEAR AT YIG: _____

PARENTS' NAME _____ PARENTS' CONTACT # _____

PARENT EMAIL ADDRESS _____

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APPLICATION FOR PRESS WILL DISQUALIFY YOU FROM SERVING IN
THIS COMPONENT.**

Committee Clerk Recommendations

CONFERENCE A

CONFERENCE B

(Circle One)

Each school may nominate up to 3 students as possible committee clerks. Please make sure you choose students with an excellent knowledge of parliamentary procedure.

Remember, please DO NOT nominate students who are already elected OFFICERS at the conference. Also, all committee clerk nominees must have participated in at least ONE YMCA Center for Civic Engagement Conference prior to this Year.

SCHOOL: _____

Clerk NOMINATIONS:

1. NAME: _____
GRADE: _____ Years in Youth in Government: _____
PHONE NUMBER: _____ Email: _____

2. NAME: _____
GRADE: _____ Years in Youth in Government _____
PHONE NUMBER: _____ Email: _____

3. NAME: _____
GRADE: _____ Years in Youth in Government: _____
PHONE NUMBER: _____ Email: _____

